

February 16, 2017

Risk of delegation termination – Roster format

Thank you for partnering with the Presbyterian Health Plan, Inc. and Presbyterian Insurance Company, Inc. (Presbyterian) provider network. We appreciate working with you and the quality care you provide to our members.

Per National Committee for Quality Assurance (NCQA), Presbyterian is required to list information regarding practitioner hospital affiliations and practitioner board certifications in our provider directory. Presbyterian is also required by the Centers for Medicare & Medicaid Services (CMS) and the New Mexico Human Services Department (HSD) to verify enrollment in Medicare and Medicaid. To comply with these requirements, practitioners and providers will need to include the following information in their monthly rosters:

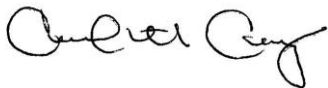
1. Current practitioner/provider hospital affiliations
2. Current board certification(s) including:
 - a. Specialties
 - b. Issue and expiration dates
3. Proof of verification of a practitioner/provider's participation/acceptance of Medicare and Medicaid

The attached roster can be used as a template for monthly roster reporting. If providers have an existing report format, please ensure the above-mentioned information is included in the roster.

Reporting is a critical obligation of delegate agreements and we ask for your help in meeting regulatory requirements that ensure that both Presbyterian and delegates are compliant. Delegates who do not provide this information risk claim denial and corrective action including suspension and/or termination of the delegation agreement with Presbyterian.

If you have any questions or would like to speak to me regarding this, please don't hesitate to contact me at ccurry2@phs.org or (505) 923-7514.

Sincerely,



Cainin Curry
Credentials Verification Supervisor
Provider Network Management
Presbyterian Health Plan